



Airside Operations

Title

Request for Airport Safety Officer Escort/Service Application

Phone:

Email: CAPL_AO_Office@cairnsairport.com.au

- 1/ ESCORTS/SERVICES MAY INCUR A MINIMUM 1 HOUR CHARGE, THEN CHARGED HOURLY OR PART THEREOF FOR THE REMAINING DURATION
- 2/ A MINIMUM OF 24 HOURS NOTICE MUST BE GIVEN IF AN ESCORT/SERVICE IS REQUIRED BY AN ASO
- 3/ A MINIMUM OF 4 HOURS NOTICE MUST BE GIVEN FOR CANCELLATION OF ESCORT/SERVICE - (CANCELLATION FEES MAY APPLY)
- 4/ ALL ESCORTS ARE TO BE MET AT V23 UNLESS OTHERWISE ARRANGED

*REQUIRED INFORMATION (APPLICATION WILL NOT BE PROVIDED UNLESS ALL REQUIRED FIELDS ARE COMPLETED)

*BILLING DETAILS:

*COMPANY NAME: *CONTACT NAME:

*COMPANY ADDRESS: *CAPL CONTRACTOR? Y / N:

*COMPANY PHONE:

*DATE REQUIRED: *APPROX. START: *APPROX. FINISH:

*LOCATION OF ESCORT REQUIRED (e.g. V23):

*DESCRIPTION OF ESCORT REQUIRED:

CAPL CONTACT (e.g Project Manager, if applicable):

CAPL CONTACT NO (if applicable): EMAIL:

(#) ARE VISITORS PASSES REQUIRED? Y / N: IF YES, NUMBER REQUIRED:

NOTE:- VISITORS PASSES WILL NOT BE ISSUED WITHOUT PRODUCTION OF CURRENT PHOTO IDENTIFICATION.

ARE VEHICLES TO BE ESCORTED AIRSIDE? Y / N: IF YES, NUMBER OF VEHICLES:

IS THE ASO REQUIRED ON SITE TO PROVIDE SUPERVISION? Y / N:

^ NOTE:- MINIMUM 1 HR CHARGE FOR ALL ESCORTS (PLEASE ACKNOWLEDGE YOU UNDERSTAND THERE WILL BE 1HR MINIMUM CHARGE) , THEN CHARGED HOURLY OR PART THEREOF FOR THE REMAINING DURATION. CURRENT PRICING \$90 / HOUR (EXCLUDING GST)

^ REQUESTING COMPANY AUTHORISED SIGNATURE:

(^^) ACKNOWLEDGEMENT OF MINIMUM CHARGE:-

CAPL USE ONLY

ESCORT REQUEST ACTIONED BY: (PRINT)

ESCORT REQUEST ACTIONED BY: (SIGN)

WORK ORDER NO: COST CODE (if applicable):

ESCORT CONTACT (CAR NUMBER):

CONTACT NUMBER (CAR MOBILE NUMBER):

ESCORT/SERVICE REQUESTOR ADVISED: [] CONFIRMED [] NOT AVAILABLE

[] CHANGE OF TIME AVAILABILITY TO:

ESCORT REQUESTOR ADVISED BY: [] FAX [] PH [] EMAIL [] IN PERSON

THIS ESCORT: WILL / WILL NOT - BE CHARGED (MINIMUM OF 1 HR, THEN HOURLY OR PART THEREOF FOR THE REMAINING DURATION)