

Cairns Airport Pty Limited

Position Description

Position	:	Maintenance Crew / Lawn & Landscaping Crew
Location	:	Cairns Airport
Department	:	Assets
Reports to	:	Maintenance Coordinator / Landscaping Coordinator
Status	:	Casual / Permanent Full Time
Agreement / Award	:	Collective Agreement

Purpose of the role:

Undertake construction and maintenance activities through the operation of plant and equipment to upkeep the safety and cleanliness of the airport grounds, pavements, roads, grass and garden areas, drainage, fencing, infrastructure and facilities, as required.

Key Result Areas:

- Airport works are undertaken in accordance with appropriate regulations.
- Airport plant, equipment and facilities are operated and maintained in a safe, efficient and effective manner.
- Individual and team tasks are completed on time and in accordance with instructions, procedures and guidelines, in a safe and efficient manner.
- All records for safety, quality, environment, security, asset management and other systems are maintained regularly and accurately.
- Issues and incidents are reported in strict accordance with CAPL procedures and major issues are referred to the Maintenance Coordinator / Landscaping Coordinator.
- Exercise judgment in determining the most appropriate way to operate the machinery safely and efficiently, and seek technical advice from supervisor if required.
- Understand and undertake what is expected of me under the DAMP and I am compliant.
- Comply with environmental legislation including NQA's environmental policies and procedures.
- Demonstrate and conduct myself in a manner in which I am supporting NQA's Values and Vision.

Duties and Responsibilities:

- Utilise skills and competencies to undertake assigned tasks as a member of a flexible, multi-skilled work team to deliver a range of services.
- Operate and maintain CAPL plant, equipment and assets in a safe, efficient and effective manner in accordance with technical and operational procedures.
- Assist the Maintenance Coordinator / Landscaping Coordinator with programming and supervision of day to day activities, ensuring compliance with workplace health and safety standards.
- Ensure all CAPL lands and facilities are clean and tidy.

- Acquire, maintain and utilise skills and competencies for operation and maintenance of Airport assets, plant and equipment.
- Carry out maintenance and repairing of CAPL lands including roads, walkways, airside areas etc.
- Comply with relevant legislation, regulations, technical and operational standards and internal policies and procedures.
- Ensure team assets, plant and equipment are clean and maintained on a regular basis.
- Regularly review methods of carrying out works to continually improve production and safety.
- Actively promote of the need to maintain a safe working environment through compliance with the Safety Management Framework and workplace related health and safety legislation including the CASA compliant Drug and Alcohol Management Plan (DAMP).
- Comply with local, state and federal environmental legislation, report all environmental incidents and work in accordance with NQA's Environmental and Sustainability Policies including the use of Environmental Work Procedures.
- Actively demonstrate and endorse the Values of NQA by showing awareness and respect to our community, company, shareholders and stakeholders.

Knowledge, Qualifications and Experience

Essential

- Relevant plant and equipment experience
- Manual handling experience
- Safety knowledge and practices to a high standard
- Computer literacy skills (Microsoft suite, email and internet)
- Safety focused
- White Card
- MR licence

Desirable

- Experience, knowledge and understanding of: Airport, Airline, Civil Aviation Safety and Aviation Security Regulations
- Knowledge and qualifications in horticultural, landscaping and weed management

Personal Attributes

- Safety focused
- Communication skills
- Organisational, time, task and priority management