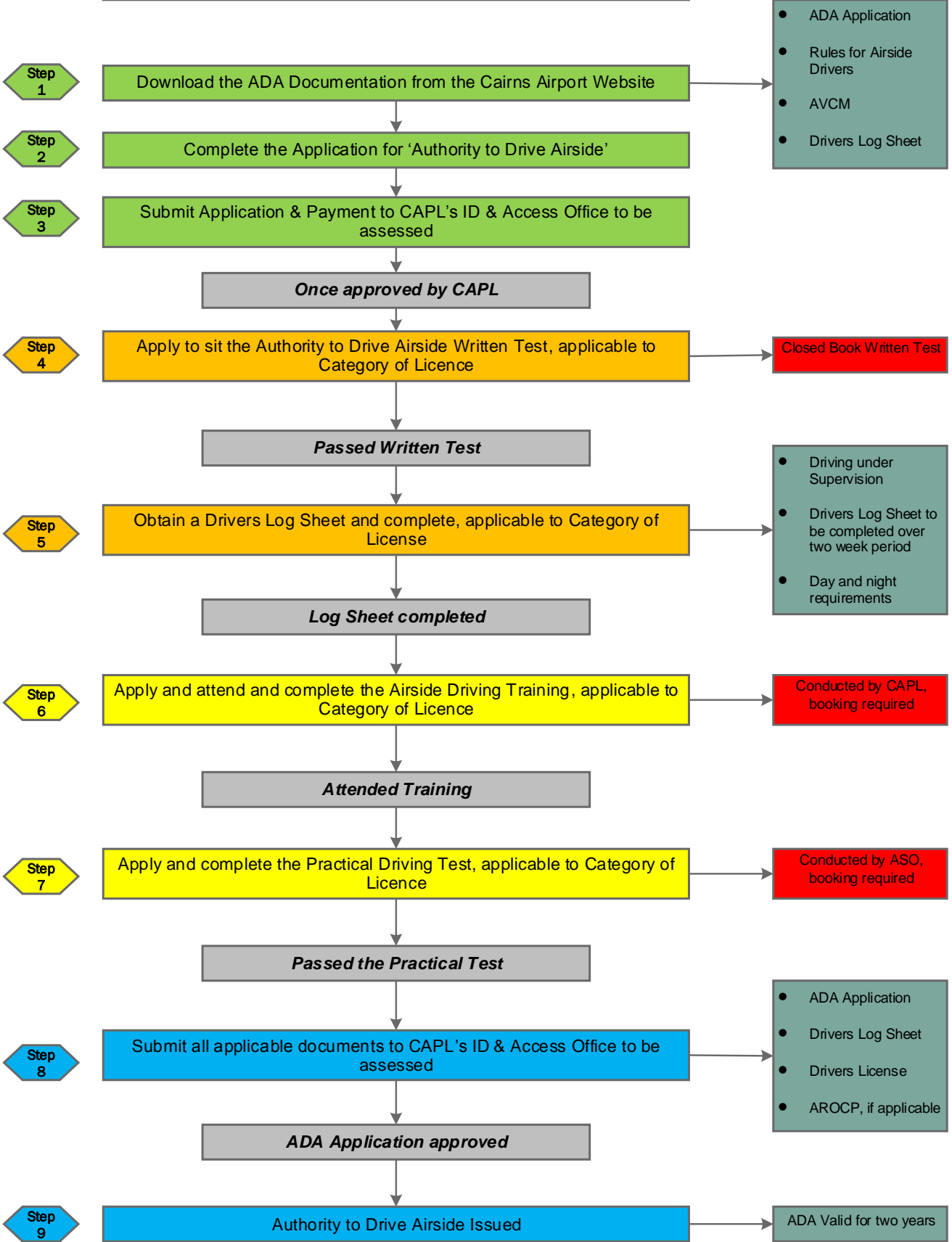


**HOW TO OBTAIN AN 'AUTHORITY TO DRIVE AIRSIDE'
NEW APPLICATION**



Step 1

Download the ADA Documentation from the Cairns Airport Website

Step 2

Complete the Application for 'Authority to Drive Airside'

Step 3

Submit Application & Payment to CAPL's ID & Access Office to be assessed

Once approved by CAPL

Step 4

Apply to sit the Authority to Drive Airside Written Test, applicable to Category of Licence

Closed Book Written Test

Passed Written Test

Step 5

Obtain a Drivers Log Sheet and complete, applicable to Category of Licence

- Driving under Supervision
- Drivers Log Sheet to be completed over two week period
- Day and night requirements

Log Sheet completed

Step 6

Apply and attend and complete the Airside Driving Training, applicable to Category of Licence

Conducted by CAPL, booking required

Attended Training

Step 7

Apply and complete the Practical Driving Test, applicable to Category of Licence

Conducted by ASO, booking required

Passed the Practical Test

Step 8

Submit all applicable documents to CAPL's ID & Access Office to be assessed

- ADA Application
- Drivers Log Sheet
- Drivers License
- AROCP, if applicable

ADA Application approved

Step 9

Authority to Drive Airside Issued

ADA Valid for two years